

Trial period: During the first month of care, either the Parent/ Guardian or the Caregiver may give 4 weeks' notice to terminate this agreement.

Caregiver Illness: If the caregiver is sick, an alternative caregiver will be arranged. If care is not provided fees will be adjusted.

Caregiver Vacation: The FCC will be closed for the caregiver's vacation on: _____.
If the exact date of the caregiver's vacation is not known at the time of registration, the Parent is entitled to 2 months' notice prior to the caregiver's vacation. While the FCC is closed for Caregiver's vacation, no fees are applicable. Normal fees apply if a substitute is hired during this time

Parents initials: _____.

Caregiver initials: _____.

Drop-off/Pick-up: Parents/Guardian must accompany children in and out of the childcare each day. Children will only be accepted and released in the presence of either the Caregiver or Substitute. Children must never be dropped off in the driveway or front sidewalk.

The parent(s) shall notify the Caregiver if the child is to be picked up by anyone other than the Parent(s) and to notify the Caregiver by 7:00am if the child will be absent for the day.

Medication: Prescribed and non-prescribed Medication may only be administered by the caregiver if the appropriate permission form is completed and signed. All medication must be given to the caregiver upon arrival. Medication will be stored out of the children's reach.

Too Ill to Attend: If a child cannot participate in daily activities due to illness, they should stay at home until the symptoms have disappeared. These symptoms may include:

Discharge from eyes or ears

Unexplained rashes

Fever

Diarrhea

Vomiting

A child must remain at home if diagnosed with any contagious disease such as chicken pox, measles, mumps, robiola, gastroenteritis, impetigo, or conjunctivitis, per Vancouver/Richmond Health Board health politics and per Licensing Regulations. The child may return to the FCC with a doctor's note that confirms that the child is no longer contagious and is ready to return to a group setting.

- a. **Obligation to Report:** Every person in Canada has a personal and legal obligation to report any concern about neglect or abuse to the appropriate Ministry at 604-310-1234.
- b. **Emergency:** In case of emergency or need to evacuate the FCC, the Caregiver will contact the Parent/Guardian. Our emergency address and phone number are:

Frog Hollow Neighborhood House (2131 Renfrew St, Vancouver, BC V5M 4M5) (604-251-1225)

Authorization:

I am aware that the Child Care Provider will be visited from time to time by various community resource persons, e.g. Health Nurse, VCCRR. **Yes or No**

In case of an Emergency, a substitute caregiver may be used. **Yes or No**

I agree that the caregiver can apply sunscreen to my child. **Yes or No**

I prefer that my infant sleeps on the **SIDE BACK STOMACH (Circle One)**

I agree that my child can be photographed by the FCC home. **Yes or No**

Parents will need to sign a release form before photos can be used for publicity purposes.

I agree that my child may go for walks in the neighborhood with the caregiver. **Yes or No**

I agree that my child can travel with the caregiver by bus/car. **Yes or No**

Usually, Field trips will be to parks, library, science world, etc...

In order for your child to attend special field trips, a signed consent form must be completed before the event.

The Caregiver will provide:

The Parent/Guardian will provide:

Bedding

Extra Clothing

Lunch

Diapers/Wipes

Snacks

Others

Blankets

Sunscreen

Others

Parents initials: _____.

Caregiver initials: _____.

Changes to this Agreement/Additional Comments:

Caregiver's Commitment: The Caregiver agrees to provide care to the child above in a professional manner as prescribed by law and as specified above.

It is understood that this agreement is for the benefit of the Child(ren), Parent(s), or Guardian and the Caregiver.

I have read, understood, and agreed with the policies and procedures as set out in this agreement - day of _____ at Vancouver. This contract is agreed upon by both the Caregiver and Parent/Guardian.

Parent/Guardian _____ Date _____.

Parent/Guardian _____ Date _____.

Caregiver _____ Date _____.

